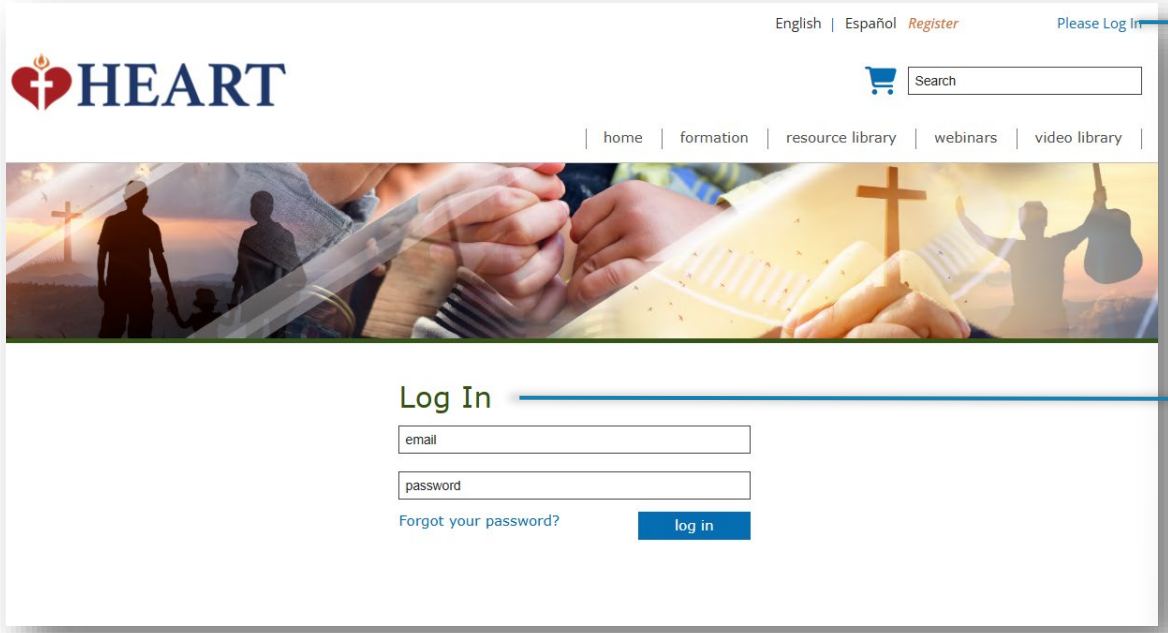

Echoes of Faith®
EMMAUS EDITION
A FACILITATOR'S GUIDE
to accessing the Echoes courses
Dashboard and Reports
exclusively on
HEART
RCL Benziger
A Kendall Hunt Company

ACCESS ECHOES OF FAITH EMMAUS

To access the courses Dashboard and Reports of purchased Echoes of Faith Emmaus modules, login to your HEART account.



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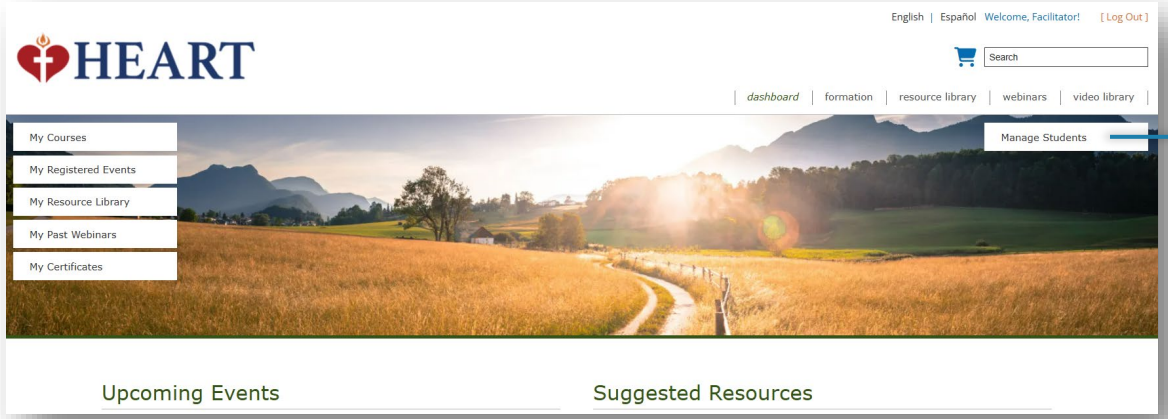
Go to HEART.rclbenziger.com
Click upper right
"Please Log In"

2

Use your login credentials:
Username
Password



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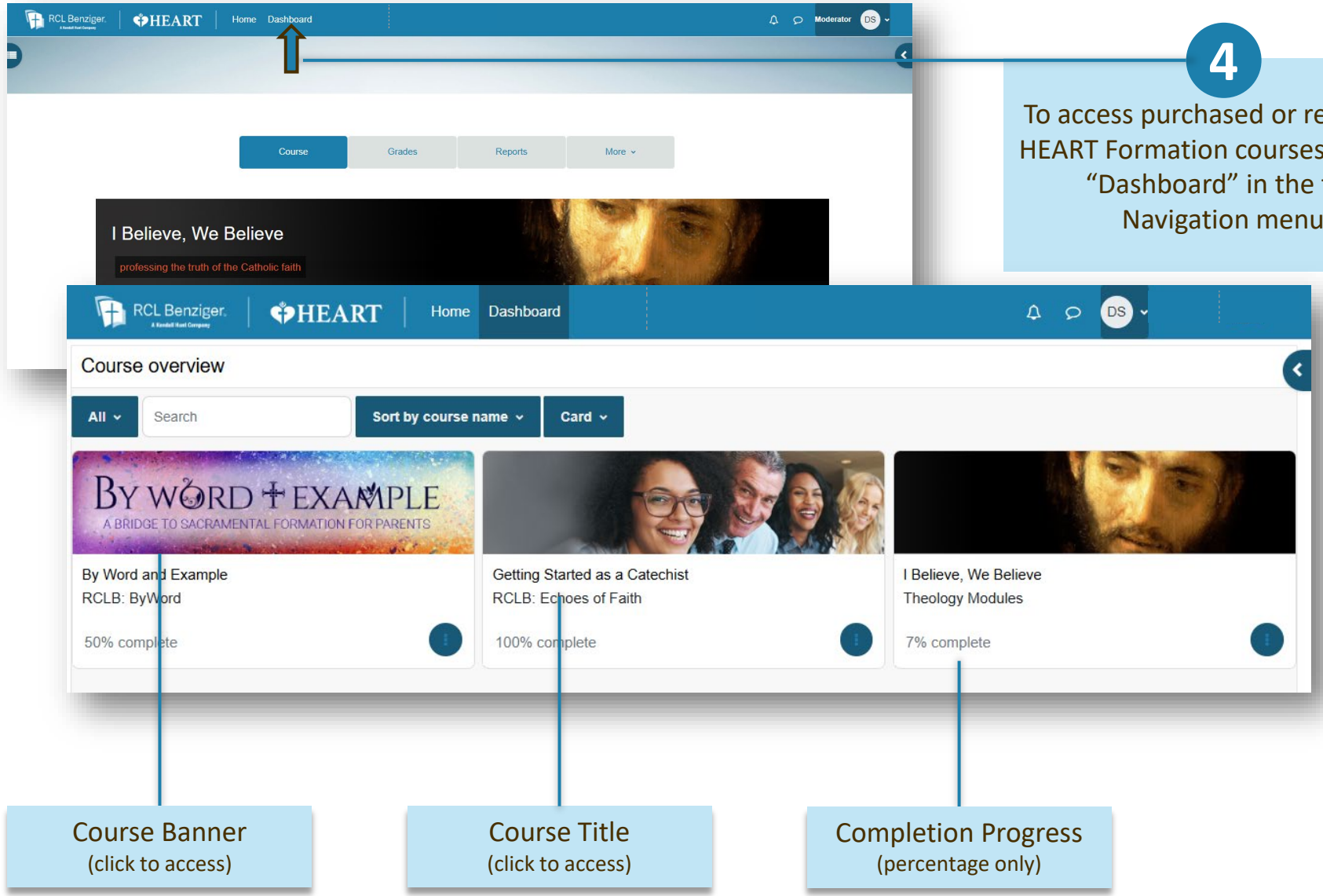
While on your dashboard page, click "Manage Learners."
Then under "Manage Classes," click "launch class" for the specific Formation Course you facilitate.

FORMATION COURSES DASHBOARD

Once you launch your class, you will go directly to that course class within a unique course environment.

In the Dashboard, you can view all courses with completion progress and access a course to continue making further progress, just as a learner if you choose to do so.



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To access purchased or registered HEART Formation courses, click on "Dashboard" in the top Navigation menu.

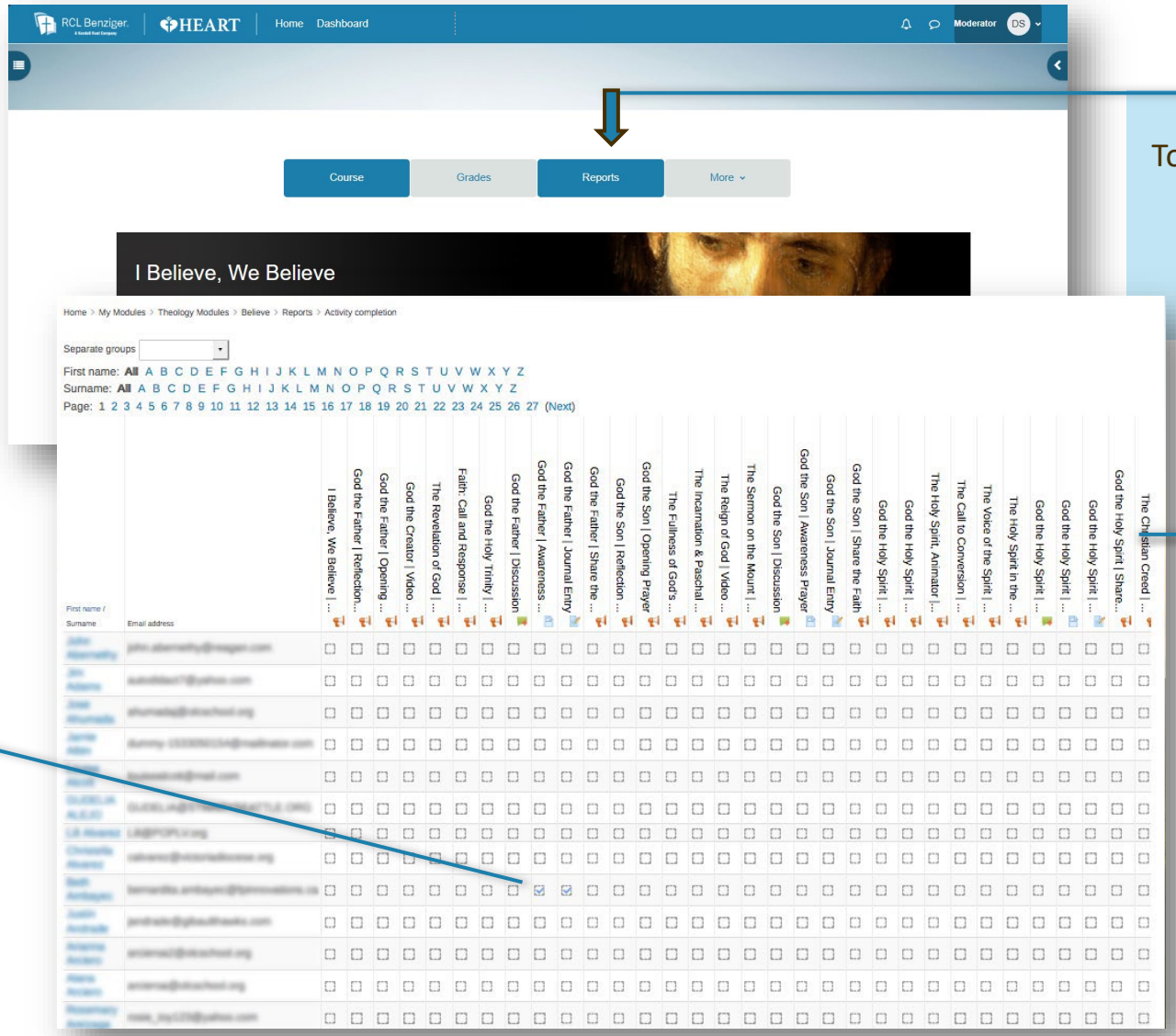
Course Banner
(click to access)

Course Title
(click to access)

Completion Progress
(percentage only)

ACTIVITY COMPLETION REPORT

The Activity Completion Report is a roster with email addresses and a check-box chart of activities, completed or not.



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To access the Activity Completion Report for a class, click on "Reports" and then select "Activity completion."

The Activity Completion Report

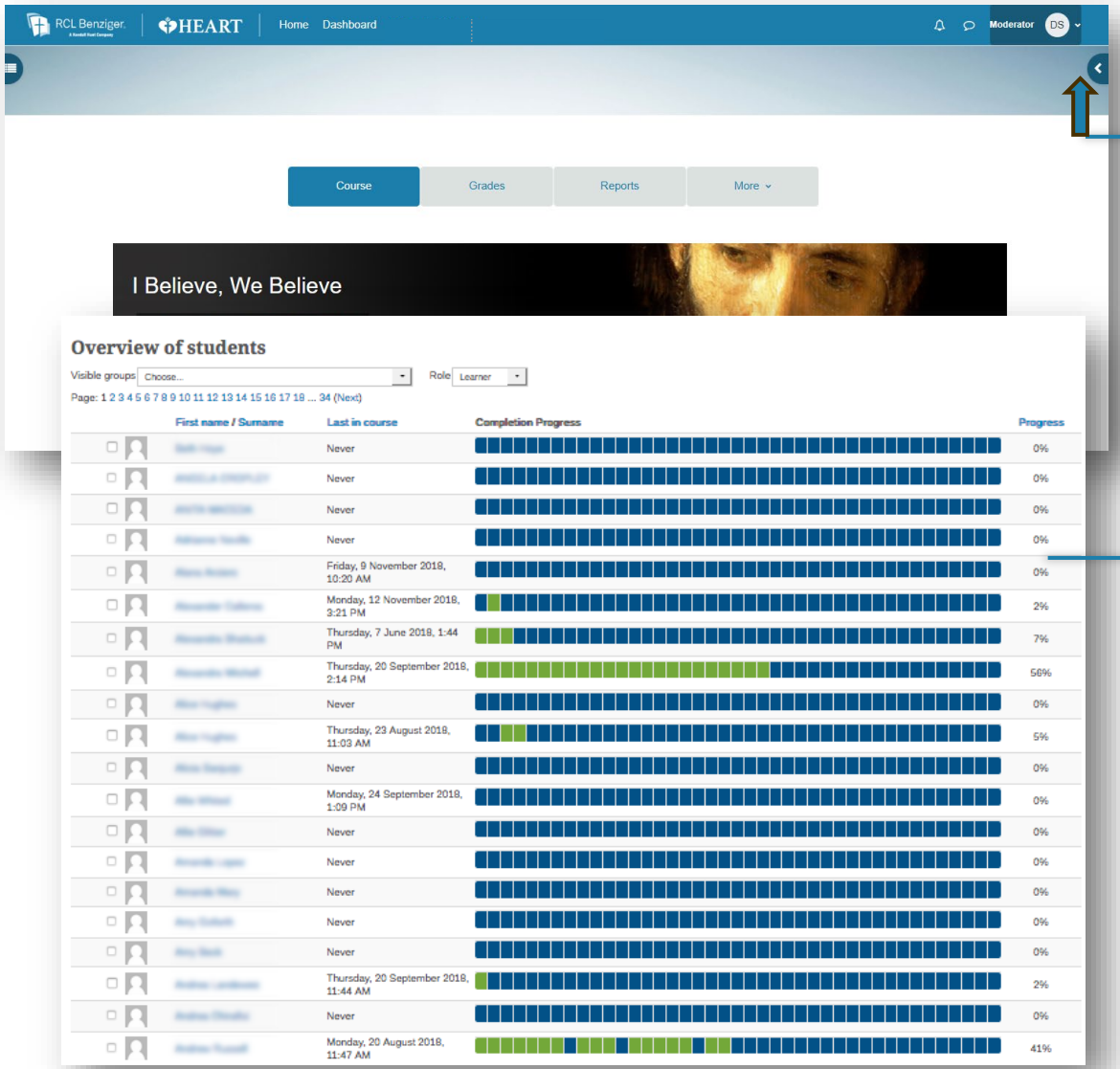
Blue checkmarks indicate a completion of those required activity.

The Report can be downloaded as a CSV or Excel file from the options below the chart.

OVERVIEW OF LEARNERS PROGRESS

The Overview of Learners Report is a roster that shows a progress bar and last login for each learner.

Green-colored segments of the progress bar indicate completion of required activities.



6

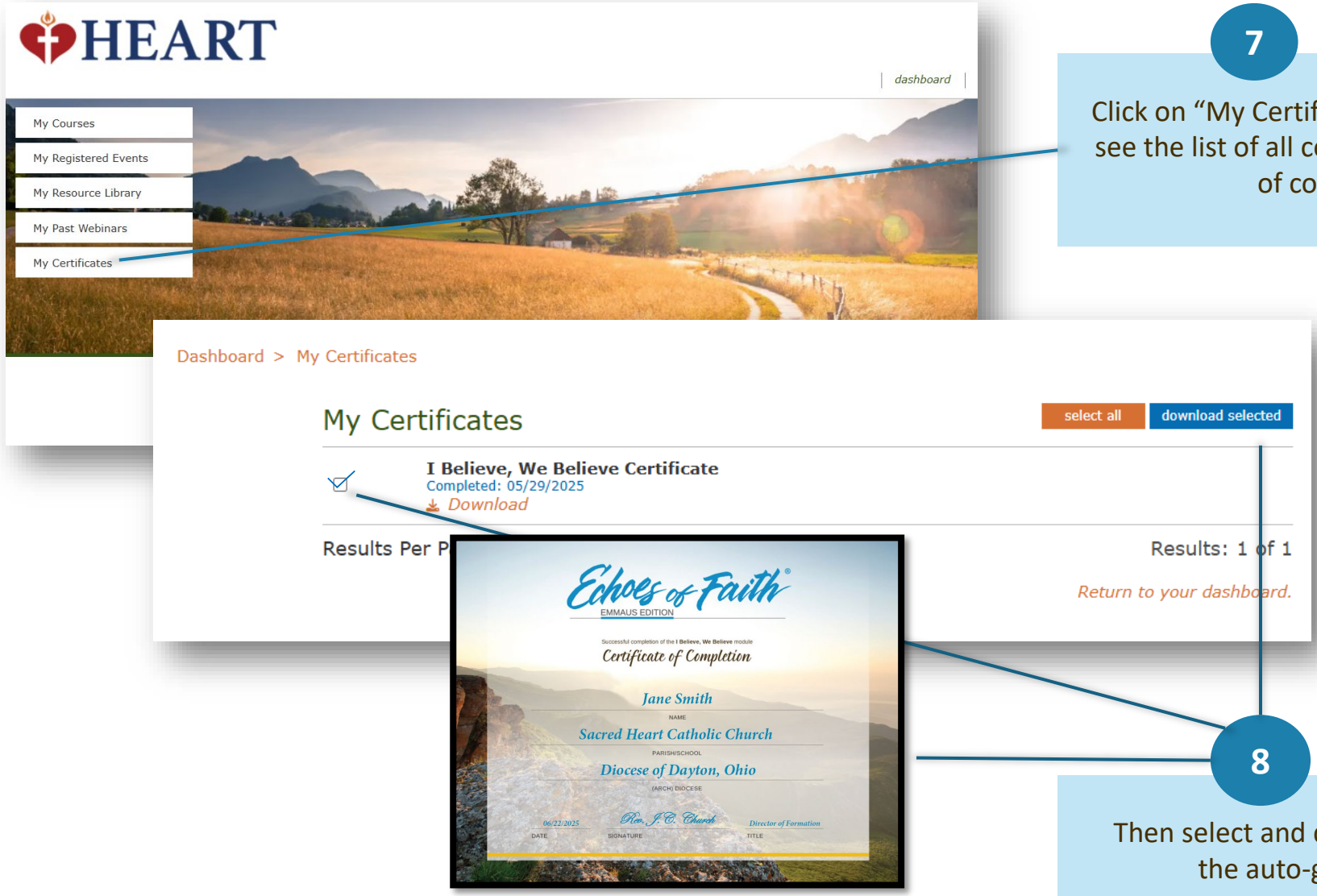
To access the Overview of Learners Progress for a class, click on “Open Block Drawer” then click on the “Overview of students” button.

The Overview of Learners Report

The Report can be downloaded as a CSV or Excel file from the options below the chart.

CERTIFICATE OF COMPLETION

Once the learner has completed all required activities, an auto-generated certificate of completion is made available in the HEART Dashboard of that learner as shown here.



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Click on “My Certificates” to see the list of all certificates of completion.

8

Then select and download the auto-generated certificate.